

Department of Health
Health Professions Quality Assurance
BOARD OF MASSAGE
MEETING MINUTES

November 14, 2004

310 Israel SE, Tumwater, Washington 98501

BOARD

MEMBERS: Rosemary Foster, LMP, Chair
Karin Olsen, LMP, Vice-Chair
Scott Miller, LMP
John Piety, Public Member

ABSENT

MEMBER: Morgan Caley, LMP

STAFF:

Erin Obenland, Program Manager
Vicki Brown, Program Manager
Joy King, Executive Director
Lynda S. Whitney, Program Representative

OTHERS

PRESENT: Ann Brittain, AMTA - WA
Teri Zelepusa of Ashmead College
Suzanne Smith, Ashmead College
Dawn Schmidt, Brenneke School of Massage
Patty Glenn, Executive Director, Oregon Board of Massage
Jim Schmidt, Bellevue Massage School
Cheryl Bowles, Washington Animal Massage Association

Sunday, November 14, 2004 – OPEN SESSION

1. CALL TO ORDER:

The meeting was called to order at 9:11 a.m. by Rosemary Foster, LMP, Chair.

1.1 Opening Remarks

Rosemary Foster thanked the Board members, staff members and the audience for coming and participating.

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1.2 Introductions

All those who attended the Board meeting introduced themselves. Joy King was introduced as the new Executive Director of Section Three, Health Professions Quality Assurance. The Board of Massage is a part of Section Three.

1.3 Approval of Agenda

The agenda was approved as amended. The amendments were:

- Addition of a letter from the Alexandar School of Natural Therapeutics, placed under the correspondence portion of the agenda.

1.4 The August 1, 2004 Meeting Minutes were approved as presented.

2. ELECTION OF OFFICERS:

Rosemary Foster, LMP was nominated for the position of Chair and was unanimously approved.

Karin Olsen, LMP was nominated for the position of Vice-Chair and was unanimously approved.

3. 2005 BOARD MEETING DATES:

The Board set the following meeting dates and locations for 2005 as follows:

February 13, 2005	Department of Health, Tumwater, Washington
May 15, 2005	Portland, Oregon
August 21 - 22, 2005	Spokane, Washington
November 13, 2005	Department of Health, Tumwater, Washington

4. PROGRAM MANAGENT UPDATE:

Erin Obenland informed the Board of some re-organization and a physical move by staff members scheduled for early December, 2004. Ms. Obenland explained that she and Lynda Whitney would begin working with the professions of Denturist and Dental Hygienist along with Massage. Joy King explained the re-organization will facilitate a more functionalized way of doing business and be beneficial to the Board and public.

5. PATTY GLENN, EXECUTIVE DIRECTOR, OREGON BOARD OF MASSAGE:

Ms. Glenn gave an overview on licensure in the State of Oregon. Ms. Glenn explained that Oregon also requires a practical exam. Ms. Glenn talked about how the national exam scores are accepted and processed.

6 RULES PRESENTATION:

Todd Erik Henry, Policy Manager with the Department of Health explained to the Board the overall rules process. Mr. Henry informed the Board how rules are initially filed and led them through the rules process.

7. CITIZEN ADVOCACY MEETING:

John Piety, Board of Massage Public Member thanked the Board and Department of Health for allowing him to attend the Citizen Advocacy Meeting held in October, 2004 in Orlando, Florida. Mr. Piety provided a written report for the Board's review. Mr. Piety explained he felt the meeting was very informative and enjoyed learning about other states requirements.

8. CORRESPONDENCE:

- The Board reviewed and discussed an e-mail from the Brian Utting School of Massage. The Board requested staff to send a letter in response to the e-mail.
- The Board reviewed and discussed a letter from the Alexandar School of Natural Therapeutics, Inc. The Board requested staff to send a letter in response to the letter.

9. BOARD AND COMMITTEE PAY POLICY:

The Board reviewed policy #122, Board and Committee Pay Policy.

10. FORM REVIEW:

The Board reviewed the following forms and requested staff to make changes as indicated:

- School application form
- Site review forms
- Jurisdiction approval form

11. PLANNING FOR NEXT MEETING:

The Board members would like the following items added to the February 13, 2005 agenda:

- Update on rules currently under review.
- Continuing education statistics.
- Feedback on changes to the school application form.
- Planning for attendance at 2005 Citizen Advocacy meeting.

CLOSED SESSION 1:15 p.m.

12. JURISDICTION AND SCHOOL PROGRAM REVIEW

Reviewing Board members will be presenting jurisdiction and program approval requests for the entire Board's consideration and action.

ADJOURNMENT

There being no further business, the meeting was adjourned at 3:20 p.m. on Sunday, November 14, 2004 by Rosemary Foster

Submitted by:

Approved by:

Erin Obenland, Program Manager

Rosemary Foster, LMP, Chair